

**Applecross Community Hall Committee Meeting 18/10/2022 at 7pm (Applecross Hall)
Minutes**

Minutes taken by Saara Viitanen

Present: Barbara Gillies (BG), Ishbel Ferguson (IF), Rhona McPartlin (RM), Anne Macrae (AM), Christian Burgin (CB), Saara Viitanen (SV), Sean KilBride (SK)

Apologies: Elaine Glover (EG)

Agenda items	Action point	Action completed by
<p>Approval of minutes from previous meeting on 20/9/22</p> <p>Proposed by AM, seconded by RM.</p>		
<p>Treasurer's report</p> <ul style="list-style-type: none"> ● EG still to send receipt for snacks order for bar for reimbursement. ● SK to rewire Applenet connection. ● BG contacted SSE about faulty electricity meter, but no progress. BG to get in touch again. ● CB still working on water and council tax discounts. ● BG and SV applied for some grant funding - Postcode Lottery £500 for pool table trolley (hear by 31st Oct), National Lottery Community Fund & Highland Council Community Regeneration Fund (around £4500) for cinema and music equipment, B&Q Community Fund (£5000) for electricity maintenance work. Awaiting response. ● BG to liaise with CB about signatory change for bank account. 	<p>EG SK BG CB BG</p>	<p>Next meeting Next meeting ASAP ASAP ASAP</p>
<p>Bar report</p> <ul style="list-style-type: none"> ● SV still to investigate stock automation. ● EG to talk to David about licence extension. ● BG to check licence requirements for Hogmanay. ● Tom has resubmitted his personal licence application, update to follow. 	<p>SV EG BG</p>	<p>Next meeting ASAP ASAP</p>

<ul style="list-style-type: none"> EG to look at bar training date. 	EG	ASAP
<p>Report of action points</p> <p>Events/performances</p> <ul style="list-style-type: none"> CB to continue to look into expenses for the review of hire charges. Pool table has been really popular with the community. Good feedback about recent theatre performance. AM and BG to continue looking into winter events and give an update. Discussed ideas about music nights & meals when Inn is closed in winter. BG suggested cinema night for Wester Ross Dark Skies Festival in November, TBC. AM reported feedback from some residents that folk music is not preferred. BG has booked Plockton Music School students for a concert in March. BG to follow up on May bank holiday weekend music event. AM to make a list of bank holidays next year and circulate. BG and Mairi to attend networking event in Inverness for cinema initiatives. Awaiting update about Gaelic club continuation. SV to update about Gaelic website translation and next beauty therapist visit. RM & SK still to update about ceiling canopy, with an aim to get it up for Christmas. BG still to work on wedding portfolio document. <p>General maintenance</p> <ul style="list-style-type: none"> BG has compiled all keys for the building. BG & SK to continue to liaise with contractors/joiner about remaining works - curtain rail, boiler service, kitchen cupboards, gravel in car park, moving container & putting hard standing under it. Update to follow about curtain rail. SK is progressing boiler servicing. Around 4 months of oil left. SK and BG to check tank space and liaise about next oil order. AM to liaise with school which sports equipment they would like to use. Equipment needs to then be moved elsewhere from corridor. BG & SK to follow up with bouncy castle. 	<p>CB</p> <p>AM/BG</p> <p>BG AM</p> <p>SV RM & SK BG</p> <p>BG & SK</p> <p>SK SK & BG</p> <p>AM</p> <p>BG & SK</p>	<p>Next meeting</p> <p>Next meeting</p> <p>Next meeting ASAP</p> <p>Next meeting Next meeting Next meeting</p> <p>Next meeting</p> <p>Next meeting ASAP</p> <p>ASAP</p> <p>Next meeting</p>

<p>Policies & procedures</p> <ul style="list-style-type: none"> Committee members assigned responsibilities in health & safety policy. SV to circulate again, BG & SK to confirm responsibilities about fire checks. <p>SCIO</p> <ul style="list-style-type: none"> CB to update in next meeting, still working on constitution document. <p>Other</p> <ul style="list-style-type: none"> Discussed ideas for community produce cupboard for sharing leftover/extra produce etc. Community survey hasn't gone out, but AM will put out survey in next strupag 27th October. AM to make the few edits suggested send survey document into hall group chat. 	<p>SV BG & SK</p> <p>CB</p> <p>AM</p>	<p>ASAP ASAP</p> <p>Next meeting</p> <p>ASAP</p>
<p>New items</p>		
<p>General maintenance</p> <ul style="list-style-type: none"> Some tiles missing from roof. SK will investigate. SK to look at white floor lamps as some of them are not working. BG has talked to a local joiner about help with reorganising cupboard with shelves/dividers. Another option of buying free standing shelving was discussed. No action decided. Discussion about tidying up music room, which is going to have to be done in the new year. No action decided. SK to look into PAT testing in Nov-Dec. <p>Christmas</p> <ul style="list-style-type: none"> RM to organise Christmas tree for December. RM to liaise with Judith about seniors Christmas dinner. 	<p>SK SK</p> <p>SK</p> <p>RM RM</p>	<p>ASAP Next meeting</p> <p>Next meeting</p> <p>ASAP ASAP</p>
<p>AOB</p>	<p>Action point</p>	<p>Action completed by</p>

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| <ul style="list-style-type: none">• RM to ask Sarah McCowan about exercise class for winter. | RM | ASAP |
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Next meeting is scheduled for Tuesday 15th November at 7pm.

BG concluded the meeting.