

**Applecross Community Hall Committee Meeting 16/8/2022 at 6pm (Applecross Hall / Google Meet)  
Minutes**

Minutes taken by Saara Viitanen

Present: Barbara Gillies (BG), Ishbel Ferguson (IF), Christian Burgin (CB), Anne Macrae (AM), Elaine Glover (EG), Saara Viitanen (SV), Rhona McPartlin (RM)

Apologies: Sean KilBride (SK)

Agenda items	Action point	Action completed by
<p><b>Approval of minutes from previous meeting on 26/7/22</b></p> <p>Proposed by BG, seconded by IF.</p>		
<p><b>Treasurer's report</b></p> <ul style="list-style-type: none"> <li>● CB presented the latest month's profit &amp; loss statement.</li> <li>● Recent expenditure: electric and fire check which were quite big costs.</li> <li>● Cash to bank from badminton, hairdresser, hotdesking.</li> <li>● Touring Network grant to come in.</li> <li>● Snacks for theatre performance next week to be ordered.</li> <li>● Raft race &amp; fishing competition might have to be cancelled due to bad weather. Update to follow.</li> <li>● Grants: to apply for Highland Council village hall grant (£500) and North Highland Initiative energy fund (£1000). BG submitted an expression of interest for B&amp;Q maintenance for community buildings fund. BG &amp; SV to meet up about looking into more grants.</li> <li>● Hydro scheme community benefit: it was suggested that this would be a possible regular income for the Hall. BG explained the background, which had been discussed at Applecross Forum meetings. BG to approach Forum, Trust, Community Council, Community Company.</li> <li>● It was discussed that the community benefit would help with the large £6000 quote which came in for getting electric safety in order after electric check, and that grants</li> </ul>	<p>EG/BG</p> <p>BG, SV</p> <p>BG, SV</p> <p>BG</p>	<p>ASAP</p> <p>ASAP</p> <p>Next meeting</p> <p>ASAP</p>

are a short-term solution.		
<b>Bar report</b>		
<ul style="list-style-type: none"> <li>No updates were reported.</li> </ul>		
<b>Report of action points</b>		
<ul style="list-style-type: none"> <li>Master keys – still to be done.</li> <li>Debit card – need to do another mandate to remove old signatories.</li> <li>Bar licence extension – to be done.</li> <li>Premises licence expires 30th Sept. £235 to renew. EG to liaise with David about renewing premises licence. BG to wait to hear from TO about when his personal licence is approved by HC.</li> <li>Bar training – EG to organise, possibly in September. EG/RM to look for training books.</li> <li>Hall hire charges – committee agreed to £10/hr unheated for either room for locals, subsidising big hall (heated). £8/hr for repeat/regular local bookings. £20/hr for non-local organisations. CB to do some sums and see if these need to be updated.</li> <li>Smart meter – SSE has offered to install a smart meter for free. BG to book installation. SV to look into which address electricity bills are mailed. SK to find out if we are up to date with meter readings.</li> <li>Beauty therapist coming on 30th Aug, room hire covered by Highland Council funding.</li> <li>No update on canopy.</li> <li>Fire foam for doors - BG to find another quote. No update on George's maintenance.</li> <li>Curtain rail - no update.</li> <li>BG has started a repairs list, SV has uploaded on cloud.</li> <li>Gas safety check – split pipe, leakage from bottle after check. BG to phone about booking repairs.</li> <li>SK to update later on oil boiler servicing.</li> <li>BG started a log on maintenance records. BG has started a physical file at the hall for policies and other documents. BG to add a 'do not remove' note on it. SV to recirculate health and safety policy to committee.</li> <li>Highland Screen Network meeting – technicians came out to come up with</li> </ul>	<p>EG BG</p> <p>EG, RM</p> <p>CB BG SV SK</p> <p>BG</p> <p>BG</p> <p>SK</p> <p>BG, SV</p>	<p>ASAP Ongoing</p> <p>Next meeting</p> <p>Next meeting ASAP ASAP ASAP</p> <p>ASAP</p> <p>ASAP ASAP</p>

<p>ideas/suggestions for the Hall to be able to show films/improve acoustics. Grant funding available from Highland Screen Network. Cinema nights for this winter were discussed as a possibility.</p> <ul style="list-style-type: none"> <li>Storage cupboard – BG to talk to Kate about cupboard access. Bouncy castle to be moved away from under stage – BG liaising. Need to make space for storage of various things.</li> </ul>	<p>BG BG</p>	<p>Next meeting Next meeting</p>
<p><b>SCIO incorporation</b></p> <ul style="list-style-type: none"> <li>CB to work on new constitution template. The next step is to put the SCIO application in.</li> </ul>	<p>CB</p>	<p>Next meeting</p>
<p><b>Bookings</b></p> <ul style="list-style-type: none"> <li>Fishing competition prize giving 20/8 – DD &amp; EG to man bar</li> <li>MacLennan gig 2/9 – TO &amp; EG (TBC) bar, Caty door</li> <li>Simon Kempston gig 3/9 – DD (TBC) bar, AM door</li> <li>Minibus to Peat &amp; Diesel gig in Torridon 16/9 – AM to drive</li> <li>Duathlon ceilidh 17/9 – DD (TBC) and SV bar. BG to confirm start time with Sarah.</li> <li>Two in a Barrel 24/8 – RM door, no bar</li> <li>Slanjayvah Danza – 8/10</li> <li>Alan Reid 20/10 meal &amp; music, fundraiser for Lunch Club</li> <li>Grandmother Grimm 16/11</li> <li>Hogmanay – need to start thinking of ideas. An idea was discussed of short slots for local musicians. All to ask around who would be interested in performing.</li> </ul>	<p>BG          All</p>	<p>ASAP          Next meeting</p>
<p><b>AOB</b></p>	<p><b>Action point</b></p>	<p><b>Action completed by</b></p>
<ul style="list-style-type: none"> <li>AM had been approached by a company about a survey about mobile signal coverage. Pile of paper surveys to be left at hall.</li> <li>Rusty poles next to playground gates – unsure where they had been placed.</li> </ul>	<p>AM</p>	<p>ASAP</p>

Next meeting is scheduled for Tuesday 20th September 2022 at 7pm.

BG concluded the meeting.