

**Applecross Community Hall Committee Meeting 26/7/2022 at 7pm (Applecross Hall / Google Meet)  
Minutes**

Minutes taken by Anne Macrae

Present: Barbara Gillies (BG), Sean KilBride (SK), Ishbel Ferguson (IF), Christian Burgin (CB), Anne Macrae (AM)

Apologies: Elaine Glover (EG), Rhona McPartlin (RM), Saara Viitanen (SV)

Agenda items	Action point	Action completed by
<p><b>Approval of minutes from previous meeting on 5/7/22</b></p> <p>Approved.</p>		
<p><b>Membership</b></p> <ul style="list-style-type: none"> <li>● An Applecross resident had expressed interest in joining the committee and all agreed that they would be a very welcome addition.</li> <li>● BG reported that David wishes to stand down from managing the bar. His work has been much appreciated by all and the committee is sorry to lose him.</li> </ul>		
<p><b>Debrief of Rhythmnreel concert 23/7/22</b></p> <ul style="list-style-type: none"> <li>● Although not as many as when Games Day is usually held, there was a good attendance. Just under 100 wristbands given out at the door and £1465 raised in ticket sales. Alfie has kindly paid the band their £1500 fee from Games funds and the committee thanks him for this. Takings on the bar totalled £1591.29 though expenses will need to be paid for prior drinks orders.</li> <li>● The raffle raised £222 from which some expenses were paid towards Niamh and minibus fuel.</li> <li>● A group were collected from Applecross Inn by Jack at the start of the night and two return trips made by AM to the campsite after the interval and back to the Inn and Hartfield at the end of the dance. It was noted that the fuel gauge had stuck on</li> </ul>		

<p>reserve before then rising to 3 bars on return.</p> <ul style="list-style-type: none"> <li>• There was discussion on the number and type of prizes that should be presented at dances being kept to a few items relevant to events though noted that once items are displayed while selling tickets, they do need to be given out. A number of items are being kept for the next Feis Rois Ceilidh on 11th August.</li> <li>• The food table (pasties and sausage rolls @ £3.50) was moved closer to the main entrance during the interval where it was more noticeable and thanks to Marion and Debs for providing the service.</li> <li>• Overnight accommodation for the band was provided at Hartfield House Hostel and the Applecross Inn kindly provided a meal for the musicians before the event.</li> </ul>		
<p><b>Treasurer's report</b></p> <ul style="list-style-type: none"> <li>• CB is continuing to explore possible savings that can be made to future bills including Council Tax. It was noted that the BT landline phone bill comes to £500/£600 a year and it is suggested that alternative provision could be made at a much cheaper rate. We need to obtain the key for the current phone cash box.</li> <li>• The Highland Council Village Hall Grant has still to be applied for though BG suggested waiting till all other documentation is complete before doing so.</li> <li>• Payment by izettle seems to be effective.</li> <li>• A new ipad stand to be ordered for use by the door.</li> </ul>		
<p><b>Bar report</b></p> <ul style="list-style-type: none"> <li>• Derek and Tom have both completed Personal Licence Training online. Tom now to send his application to Highland Council.</li> <li>• A date is still to be set for the 2hr basic training needed by anyone helping serve behind the bar.</li> </ul>	TO	ASAP
<p><b>Report of action points</b></p> <ul style="list-style-type: none"> <li>• A full set of master keys for the hall to be kept together. Keys for the phone box, craft cupboard and games room need SK to be obtained.</li> <li>• Continue to collect items that can be used for future raffle prizes.</li> </ul>	<p>BG, SK</p> <p>All</p>	<p>ASAP</p> <p>Ongoing</p>

<ul style="list-style-type: none"> <li>● Debit card name needs to be changed to new signatories'.</li> <li>● Licence extension still to be applied for.</li> <li>● Date to be set and advertised for 2hr basic bar training.</li> <li>● Hall charges to be decided.</li> <li>● SV and Kirsten to pursue beautician idea.</li> <li>● Information collated for future weddings. SK and RM working on drape possibilities.</li> <li>● SK has added foam to doors.</li> <li>● George worked on folding door in main hall but it has been left down for now as fears it will damage again easily.</li> <li>● Curtain rail on stage still to be repaired.</li> <li>● George to replace plastic lining round function room and kitchen windows.</li> </ul>	<p>BG/CB BG/EG BG/EG</p> <p>SV SK, RM</p> <p>George</p>	<p>ASAP ASAP ASAP</p> <p>ASAP Next meeting</p> <p>ASAP</p>
<p><b>Bookings</b></p> <ul style="list-style-type: none"> <li>● Need to get bands for the Sea Angling Auction night on 20th August and the Duathlon Ceilidh on Saturday 17th September.</li> <li>● Theatre Company booked for 'Two in a Barrel' show on Wed 24th August. They will also visit the Primary School the following day.</li> <li>● Ian Blackford Surgery booked at noon on Thursday 11th August.</li> <li>● SSE Consultation at 18:00 on Tuesday 23rd August.</li> <li>● BG and SK confirmed that the MacLennan family wish to hold a gig on Friday 2nd Sept.</li> <li>● Guitar player Simon Kempston booked on Saturday 3rd September.</li> <li>● One wedding confirmed for May 2023.</li> </ul>	<p>BG/AM</p>	<p>ASAP</p>
<p><b>Licences and Policies</b></p> <ul style="list-style-type: none"> <li>● Discussion took place regarding the various licences and policies required, including Health &amp; Safety and Child Protection. These will be printed and collated in a folder to be kept in the Function Room. A log book for fire alarm and extinguisher checks is also needed.</li> <li>● A gas company, McEdge, plan to conduct a safety check at the same time as they visit the Inn.</li> <li>● Working group to continue on SCIO plans. A new constitution is required. Application</li> </ul>	<p>BG</p> <p>SK, CB, SV</p>	<p>ASAP</p> <p>Next meeting</p>

needs to be in by end of next month.		
<b>AOB</b>	<b>Action point</b>	<b>Action completed by</b>
<ul style="list-style-type: none"> <li>• <b>BG to write to the Community Council and Community Company</b>, requesting letters of support that an annual donation of £5,000 Hydro Development money be made directly to the hall to help allow expenditure to be planned in advance.</li> </ul>	<b>BG</b>	ASAP

Next meeting is scheduled for Tuesday 16th August 2022 at 6pm.

BG concluded the meeting.