

**Applecross Community Hall Committee Meeting 16/11/2021 at 6:30pm (Zoom)
Minutes**

Minutes taken by Saara Viitanen

Present: Jack Marris (JM), Sean KilBride (SK), David Davidson (DD), Kirsten Glover (KG), Saara Viitanen (SV), Rhona MacPartlin (RM), Ishbel Ferguson (IF)

Apologies: Jon Barnett (JB)

Agenda items	Action point	Action completed by
<p>Approval of minutes from previous meeting on 23/09/21</p> <ul style="list-style-type: none"> Proposed by RM, seconded by SK. 		
<p>Treasurer's report</p> <ul style="list-style-type: none"> Bank balance was low, at £463.51, due to very little income due to Covid restrictions, ongoing expenses and vital repairs to the hall. Payments for cooker hood and drainage works had gone out (£2,481 and £3,200). TO/JM banked £886.64 cash. The average running costs have been £15,000/year over the last two years: Utilities (electricity, water, oil, gas, phone): £4,500 Maintenance/improvements: £3,700 Cleaning: £2,600 Council rates: £1,600 Insurance: £1,800 Licences (eg. bar): £500 The Lunch Club was awarded £1,000 from Age UK and this came in to the hall bank account. This covers part of the kitchen extractor fan upgrade cost. The committee thanks Kalie and all Lunch Club volunteers for their efforts. There is a need for fundraising. Committee agreed to write to local organisations/businesses to ask for donations towards running costs. JM to make a start on this and circulate to committee. 	JM	ASAP

<ul style="list-style-type: none"> • Becoming a SCIO will open up more funding options. • The committee also considered raising the hall hire rates but no decision was made on this yet. RM, KG and any others to meet and discuss what hire costs need to cover. • JM to present on behalf of the committee at the next Applecross Forum meeting to ask for funding from the community pot. <p>Fundraising options</p> <ul style="list-style-type: none"> • RM noted that there had been a wedding inquiry for 22nd July 2022. RM to cost a fireproof canopy. • JM reported that TO investigated a possibility for film nights, and the hall would need a licence to show films. • KG to make a 5-month event plan. • JM noted that there had been an email discussion about the future of the duathlon event and suggested that perhaps this has potential for the hall. A meeting is to be held (date TBC) for anyone interested. 	<p>RM, KG</p> <p>JM</p> <p>RM</p> <p>KG</p>	<p>21st Nov</p> <p>8th Dec</p> <p>Next meeting</p> <p>ASAP</p>
<p>Bar report</p> <ul style="list-style-type: none"> • JM and DD to man bar and order drinks for concert on 26th Nov. 	<p>JM, DD</p>	<p>ASAP</p>
<p>Action points from previous meeting</p>	<p>Action point</p>	<p>Action completed by</p>
<p>SCIO incorporation</p> <ul style="list-style-type: none"> • JM/SV to arrange next meeting date. <p>General maintenance</p> <ul style="list-style-type: none"> • SK reported that the electrician had looked at the lights connection to the cooker hood. SK to ask for an estimate. 	<p>JM/SV</p> <p>SK</p>	<p>ASAP</p> <p>Next meeting</p>

<ul style="list-style-type: none"> No progress on the boiler service and ceiling plasterboarding. SK to follow up. A new gas hose estimated at £30. JM/SK to order and fit. SV noted there was no update about the playgroup outdoor area. SV to follow up when there is an update. SK noted that the stage curtain railing is missing a plastic part and the curtains are not drawing from the side. A new rail is needed. Committee agreed to put this on hold for now. It was also noted that the pay phone does not work due to a bad socket. SK to look into this. 	<p>SK</p> <p>JM/SK</p> <p>SV</p> <p>SK</p>	<p>Next meeting</p> <p>ASAP</p> <p>Next meeting(s)</p> <p>ASAP</p>
<p>Bookings</p>	<p>Action point</p>	<p>Action completed by</p>
<ul style="list-style-type: none"> Karate classes have started Weds and Fri. Children's Christmas party – KG/JM to liaise about decorations, RM to check date. Blas festival concert 26th Nov – RM/SK to liaise about putting curtains back up after washing. <p>Kitchen bookings</p> <ul style="list-style-type: none"> KG had contacted Highland Council about kitchen rent. KG to clarify about requirements with selling food made in the kitchen commercially vs events. SK to look into how other halls operate. <p>Hogmanay</p> <ul style="list-style-type: none"> Committee discussed various options but no action was decided yet. 	<p>KG, JM, RM</p> <p>RM, SK</p> <p>KG</p> <p>SK</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p>
<p>AOB</p>	<p>Action point</p>	<p>Action completed by</p>
<ul style="list-style-type: none"> No other business raised. 		

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Next meeting is scheduled for Tuesday 14th December 2021 at 6:30pm.

JM concluded the meeting.