

**Applecross Community Hall Committee Meeting 15/07/2025 at 7.00pm (Online)**  
**Minutes**

Minutes taken by Saara Viitanen

Present: Barbara Gillies (BG), Saara Viitanen (SV), Anne Macrae (AM), Rhona McPartlin (RM), Ishbel Ferguson (IF), Christian Burgin (CB)

Apologies: Agnes Rymowicz (AR), Elodie Matthews (EM)

<b>Agenda Items</b>
<b>Approval of minutes from previous meeting on 24/06/2025</b> <ul style="list-style-type: none"><li>• RM proposed, BG seconded the minutes.</li></ul>
<b>Treasurer's Report</b> <b>Annual Running Costs</b> <ul style="list-style-type: none"><li>• BG/SV shared with the committee a comparison of essential hall operating costs for this and last year (estimated £13,500 this year).</li><li>• Key recurring costs include:<ul style="list-style-type: none"><li>◦ Fire alarm inspections</li><li>◦ Gas safety checks</li><li>◦ Insurance</li><li>◦ Licensing (e.g. public entertainment license due next year)</li><li>◦ Website hosting and accounting software</li></ul></li><li>• To offset the cost of the maintenance of the kitchen appliances, it was decided that less heating oil would be ordered this year.</li><li>• Annual spikes anticipated in future years (e.g. 2027 for EICR and septic tank emptying).</li><li>• It was decided to include hall income (e.g. bar, weddings, Morrisons car park) on the same spreadsheet for transparency.</li><li>• It was decided that a funding application would be sent to Dochas after accounts are filed in OSCR.</li></ul>
<b>Income</b>

- BG to follow up the Morrisons invoice after 5th August.

## Bar Report

- There was a discussion about volunteers for the bar and the door for the Duathlon ceilidh.

## Report of Action Points

### Raffle Prizes

- David had kindly offered some coffee from the Applecross Roastery as a donation.
- Further donations to be sourced.

### Sports Equipment / Toddlers' Play Area

- The pickleball kit has arrived. Awaiting Isabelle to line the pickleball court in the hall.
- No update yet on the toddlers' play area. AM to update in the next meeting.

### Adults' Mental Health Fund

- Remaining funds approx. £280. Updates to tracking spreadsheet due monthly, hours to be reported to Rhona.
- Lunch Club will apply for funding from Age Concern for hall hire.
- A strupag was suggested for 5th September as a fundraiser to keep current activities going.
- BG to ask around for volunteers and RM to add to calendar.

### Performance Events

- Blas Festival 12th September
- Duathlon Ceilidh 13th September
- Night Walking 11th October – BG to organise advert in An Carannach.
- Magic Gareth: 10 signed up for workshop, room for 10 more. Marion and Megan supporting. Flyers to be shared with local businesses.

- BG flagged up a grant fund for performances in future. Further discussions to follow.

### Community Services

- Hairdresser and manicurist are visiting 6th August.

### Repairs & Maintenance

- Dishwasher: quoted £700 for repairs. Agreed to put on hold until funding is confirmed.
- Kitchen strip lights: multiple not working. Will test bulbs before calling electrician – BG to action.
- Main hall lights: BG to contact electrician. Possibility to apply for grant if major repair needed.
- Roof/gutter issue noted; water pouring down during rain – Dave to check.
- Fire alarm sensor replaced. There was a discussion about the option to get external sounder to increase alarm volume outside – BG to investigate options.
- Fire drill proposed for the next Forum meeting – BG to action.
- Hall cleared emergency exits and replaced some fire safety signage.

### Gaelic

- The committee expressed their thanks to Roddy Maclean who is translating core website content into Gaelic.
- Discussion about bilingual signs (e.g. for kitchen, toilets) with potential funding. To be discussed further with Bealach.

### AOB

- No other business was raised.

### Next Meeting

The next meeting date is Tuesday 19th August at 7pm.

BG concluded the meeting.