

**Applecross Community Hall Committee Meeting 22/11/2022 at 7pm (Applecross Hall)
Minutes**

Minutes taken by Anne Macrae

Present: Barbara Gillies (BG), Ishbel Ferguson (IF), Rhona McPartlin (RM), Anne Macrae (AM), Christian Burgin (CB), Elaine Glover (EG)

Apologies: Saara Viitanen (SV), Agnes Rymowicz (AR), Sean KilBride (SK)

Agenda items	Action point	Action completed by
<p>Approval of minutes from previous meeting on 18/10/22</p> <p>Committee approved the minutes.</p> <ul style="list-style-type: none"> All welcomed AR to join the committee. 		
<p>Treasurer's report</p> <ul style="list-style-type: none"> CB continuing to investigate options for council tax and water bill discounts. A full set of accounts will be available for AGM, scheduled for February 2023. Two recent funding applications had been unsuccessful, but the new SCIO status will be likely to help with future applications. Discussion about seeking donations from local businesses. Suggestion for an end of year newsletter with information on running costs and the need for fundraising and donations. 	CB	Next meeting
<p>Bar report</p> <ul style="list-style-type: none"> EG to organise basic bar training session with volunteers. SV to follow up with Tom O about his personal licence application. EG to submit an invoice for wine supplied. EG and David to place an order for festive season. 	EG SV EG EG	ASAP ASAP ASAP ASAP
<p>Report of action points</p> <p>Community survey</p> <ul style="list-style-type: none"> AM and SV to print off additional surveys to distribute at hall events. Collate and 	AM, SV	ASAP

<p>review feedback from surveys for January meeting.</p> <p>Website</p> <ul style="list-style-type: none"> SV to add AM and BG as editors to the website. <p>General maintenance</p> <ul style="list-style-type: none"> PAT testing and electrical maintenance coming up soon. BG has drawn up a plan of the hall. SK to follow up on improving wifi connection throughout the hall. <p>Policies & procedures</p> <ul style="list-style-type: none"> SV to produce a schedule for upcoming maintenance / policy reviews. RM and BG to produce a summary of responsibilities for hall users. <p>SCIO</p> <ul style="list-style-type: none"> CB has filled in the template for a constitution, SV, SK and BG to review. <p>Community sharing cupboard</p> <ul style="list-style-type: none"> AM attended an online workshop about community fridges and larders and gave a summary. AM to look into available funding and liaise with other local groups. 	<p>SV</p> <p>SK</p> <p>SV RM, BG</p> <p>SV, SK, BG</p> <p>AM</p>	<p>Next meeting</p> <p>Next meeting</p> <p>Next meeting Next meeting</p> <p>Next meeting</p> <p>Next meeting</p>
<p>Bookings</p> <ul style="list-style-type: none"> Book club 14/11 Grandmother Grimm play postponed due to Covid Christmas Fair 25/11 Christmas wreath workshop 10/12 Children's Christmas party 17/12 Over 60s Christmas dinner not on this year Games night 29/12 Hogmanay ceilidh 31/12, tidy up 2/1 Swap shop 7/1 Various concerts from March 		

AOB	Action point	Action completed by
<ul style="list-style-type: none"> • Agreed to fix a donation box on the wall in the lounge. • Discussion about storage room next to the bar - needs a tidy up. Storage boxes purchased, possibility of putting up shelves and removing the cupboard wall. AM, EG, BG, AR and Mairi to tidy up. • Discussion about stocking the lounge bookshelf with books. • Discussion about where to store sports equipment. No decision made. • BG to liaise with Kenny MacBeath about moving container further forward. 	<p>AM, EG, BG, AR and Mairi</p> <p>BG</p>	<p>Next meeting</p> <p>Next meeting</p>

Next meeting is scheduled for Tuesday 17th January at 7pm.

BG concluded the meeting.