

Applecross Community Hall Committee Meeting 21/05/2019 19:30

Minutes

Minutes taken by Saara Viitanen

Present: Katie Tully (KT), Saara Viitanen (SV), Gregor Watson (GW), Tom O'Halloran (TO), Rhona MacPartlin (RM), Caty MacLennan (CM)

Apologies: Jack Marris (JM), Marion Clark (MC), Ishbel Ferguson (IF), Carolyn Littlewood (CL)

- Meeting was called to order by KT.
- Minutes from previous meeting on 16th April 2019 approved. Proposed by GW, seconded by KT.

Standing items

Treasurer's report and funding

- KT to visit the bank at branch to finalise change of signatories.
- There is around £4,300 on the bank account.
- Some future income includes:
 - £3,000 from the SSE fund (Community Council)
 - £270 from various hall rentals
 - £200 from bar at wedding
 - £400 from wedding
- £1,000 donation was made to the committee by an individual a year ago, but there are no records of this. Committee will decide what to put the donation towards in future meetings.
- Committee approved the purchase of printer paper and ink by SV as a secretary.

Bookings

- Ceilidh 31st May. Fundraising for improvements on acoustics and stage in the hall.
- Spring clearout 1st June
- Chris Sesar & Gill Halliday concert 8th June
- Strupag fundraising for helipad 21st June
- Private function 29th June
- Applecross Has Talent 6th September. Fundraising for helipad and improvements in the hall. KT to start advertising soon.

General maintenance

- Committee to find a PAT testing electrician.
- Fire alarm maintenance ongoing.
- Committee to decide on how to proceed with flooring by the back door in near future. New flooring may be needed. Back door also needs some further rubber sealing. KT to organise.
- Drainage issues at the back of the hall are being fixed.
- Bins have been moved to the back of the hall to stop visitors putting rubbish in them.
- Slidy door in the big hall to be fixed. KT to organise.
- Light in heating control room needs replaced.
- Showers to be cleared by spring clearout on 1st June.

- Gas inspection needed.
 - GW raised the possibility of using renewable energy in heating the hall in future. TO pointed out that converting the heating system is expensive and full funding may not be available. A loan for this is not realistic. GW suggested the possibility of installing a wood-burning stove. TO recognised that the installation of this is also expensive but that there are also positives to this option.
 - Canopy needs washing and some canopy fixtures fixing.
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Outstanding business

Correspondence

- Correspondence has been directed to KT and JM.

Rental rules and prices

- Committee agreed to keep rental prices at current rates for the summer and reconsider in future.
- Committee to research rental prices of other community halls in Scotland.
- Weddings:
 - Committee agreed to raise the price for weddings to £500.
 - Possibility raised for committee to purchase function ware (chair covers, tablecloths, bunting etc) from recent wedding. Committee agreed to consider again once they hear back from seller about the condition of the ware.

Website

- To be discussed in future meetings.
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New business

Minibus

- It was found that the community minibus is a separate charitable company with its own committee from the hall committee. Rory and Kate Cameron are a point of contact for the public regarding bookings. KT to communicate this on hall Facebook page.
- GW: regarding the possible future of the minibus service, liabilities and future proofing of the vehicle need to be taken into account.

Applecross Highland Games 27th July

- Committee to organise bar on the day and evening.
 - KT to apply for an extension to the license until 2am.
 - Committee to research non-plastic/reusable cups.
 - TO, CM and GW to be trained for bar service. Others still needed.
 - Token and wristband systems were suggested by CM and KT as possibilities for age checking at bar.
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Next meeting is scheduled on 25th June at 19:30.

The meeting was concluded by KT.